



2020 *informs* CONFERENCE ON SECURITY

EXHIBITOR & SPONSORSHIP TERMS & CONDITIONS

2020 INFORMS Conference on Security

Monterey, California | February 9–11, 2020

1. Contract

The Contract for Sponsorship and/or Exhibit properly executed by the Sponsor and/or Exhibitor and accepted in writing by INFORMS, shall be considered a binding agreement between the Sponsor/Exhibitor and INFORMS and subject to the rules stated in this document.

2. Registration

Exhibit and Sponsor registration fee includes all deliverables as outlined on the 2020 INFORMS Conference on Security website: <http://meetings.informs.org/2020security>.

3. Payment Terms & Cancellations

The full exhibitor and/or sponsorship fees or details for invoicing must accompany the application and contract. Sponsors who cancel a contract in writing, postmarked by December 8, 2019, will receive a refund of fees paid, less a \$250 cancellation fee. There will be no refunds for cancellations after December 8, 2019. If sponsorships are cancelled by INFORMS, all payments will be refunded in full. Sponsorship, Exhibit and any Additional Fees must be paid prior to February 9, 2020.

4. Table Assignments

Table size is 6'. Chairs are included. All exhibits must be arranged so as not to obstruct the view of adjacent tables. Adequate overhead lighting is provided. Individual electrical outlets are not included.

5. Booth Relocation

If it becomes necessary to relocate an exhibitor after registration has been processed, INFORMS will contact the company. Every effort will be made to reassign the exhibitor to a similar space.

6. Show Hours & Dates

Hours and dates for set-up, exhibiting, and breakdown in the Exhibit Space shall be those specified by INFORMS. All exhibits must be open and staffed during exhibit hours, and no dismantling or packing may be started before the official close of the show. Neither INFORMS nor the Portola Hotel & Spa shall be responsible or liable for any property not removed timely by exhibitor.

7. Union Labor

The Exhibitor must comply with all union regulations applicable to set-up, display, and dismantling of Exhibit Space, and all labor contracts and labor regulations in effect in the convention facility for the show.

8. Use of Space

All materials and activities must be confined to the limits of the exhibit space and shall not interfere with traffic or other exhibits. Promotion is limited to products and services of exhibiting companies only. Reassignment, subletting or sharing of exhibit space is prohibited. Excessive noise, which would interfere with other exhibitors, is not allowed. INFORMS reserves the right to alter the location of exhibit tables in the best interest of the exhibitors and the conference.

9. Fire Precautions

Exhibitors must use materials that will pass fire inspection. Drapes and curtains must be flame proofed. The storage or use of flammable or explosive materials, or any substance prohibited by local laws or insurance carriers is forbidden. The Portola Hotel & Spa must do all electrical work to insure compliance with local regulations.

10. Damage, Risk of Loss, Indemnity, & Insurance

The Exhibitor agrees to indemnify and hold harmless INFORMS, the Portola Hotel & Spa and their respective officers, employees, and agents against (1) liability for damages on account of personal injury or property damage suffered by any third party arising out of the installation, maintenance, use, operation, removal of the exhibit by Exhibitor and use of the exhibiting premises by Exhibitor, and (2) costs and expenses related to the foregoing (including reasonable attorney's fees), provided that the indemnified party: (a) promptly notifies Exhibitor of any such claim, (b) cooperates with Exhibitor in connection with the defense or settlement of any such claim, and (c) permits Exhibitor to control the defense and/or settlement of any such claim. The Exhibitor understands that INFORMS and the Portola Hotel & Spa do not maintain insurance covering the Exhibitor's property and agrees that they (and their respective officers, employees, and agents) will have no liability for damage thereto or loss thereof caused by any third party, and it is the sole responsibility of the Exhibitor to obtain such property insurance. Each exhibiting company desiring to insure its exhibit and display materials against loss of any kind must do so at its own expense.

11. Hotel Rules and Regulations

Exhibitor agrees to adhere to the rules and regulations of the Portola Hotel & Spa (<https://www.portolahotel.com/>).

12. General Data Protection Regulation (GDPR)

The Exhibitor agrees to comply with the General Data Protection Regulation (GDPR), which governs the collection and processing of personal data, as specified in articles 28, 32, and 82 (EU 2016/679). For details, see: <https://www.eugdpr.org>.

The undersigned agrees to abide by all requirements, restrictions, and obligations detailed in these terms and conditions.

Signature: _____

Print Your Full Name: _____